

# **SOUTH WINDSOR PARKS & RECREATION DEPARTMENT**

## **Substitute Maintainer**

### **Job Description**

#### **Purpose**

To provide a clean and safe environment for patrons and staff at Veteran's Memorial Park.

#### **General Description**

The maintainer is responsible for the up-keeping of the grounds, pool, and facilities at Veteran's Memorial Park. An employee in this position has some potential for occupational exposure to human blood or other potentially infectious materials as a result of performance of the employee's duties.

#### **Supervision**

Work is performed under the direct supervision of the Pool Director at Veteran's Memorial Park and overseen by the Recreation Supervisor at the South Windsor Recreation Department. In the absence of the Pool Director, the Maintainer is to report to the Head Guard.

#### **Responsibilities**

*(The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)*

- Clean and maintain the facilities, including the bathrooms.
- Pick up trash, empty trash cans, and dispose of garbage in the proper location.
- Ensure safe swimming conditions by continuously monitoring water conditions with water chemistry testing.
- Enforce all rules and regulations concerning safe and orderly conduct in all areas of the park.
- Anticipate unsafe situations and use preventative measures to eliminate such situations.
- Inform the Pool Director when supplies are needed for equipment needs to be repaired or replaced.
- Maintain positive public relations at the aquatic facility.
- Maintain water quality records and daily checklists.
- Open and close facility on a daily basis. Check and secure all gates and doors at the closing of the facility.
- Assist with pre-season facility preparation and post-season closing.
- Perform other duties as assigned by the Pool Director or Head Guard.

#### **Physical Demands**

While performing the duties of this job, the employee is frequently required to climb, reach, kneel, crawl, and have full use of his/her hands. The employee must occasionally lift and/or move up to 50 lbs. The employee may also be asked to use tools such as hammers, screwdrivers and power washers. The employee must be able to use cleaning agents safely.

#### **Minimum Knowledge, Skills, and Abilities**

- Must be able to communicate effectively with other staff, patrons, and emergency personnel

#### **Qualifications**

- Minimum of 17 years of age.
- Maintenance experience is preferred.