



South Windsor Parks & Recreation Recreation Leader – Inclusion

Job Details:

\$18 - \$20 an hour

Schedule: Mondays 5:45pm – 8:45pm weekly, and 4-hrs once a month Bowling program, excluding Town holidays. Plus additional time for planning.

Reports to: Recreation Supervisor Special Events and Inclusion

Summary:

Under general supervision, monitors inclusion programs such as Monday Night Social, MNS special holiday events, and weekend bowling program. The Monday Night Social Club is an inclusive social program for middle school students, high school students and young adults with disabilities such as mobility; sensory; and/or cognitive. The Recreation Leader will be responsible for planning, purchasing and executing weekly programs/themes for Monday Night Social Club.

Essential Functions:

Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. The list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

- Supervises Monday Night Social Club.
- Working directly with club members who have physical and/or cognitive disabilities.
- Interacting with parents and paperwork completion, including weekly reports.
- Ensuring the safety of club members.
- Maintaining equipment and inventory as needed.
- Planning, supervising and leading various activities, games and crafts for club members.
- Facilitate once a month offsite weekend bowling meetup at local bowling alley.
- Communicating all issues and concerns to Recreation Supervisor.
- Must be reliable.
- May distribute promotional posters.
- Shop for event/activity supplies.
- Complies with Town and departmental rules and regulations, policies, and procedures.
- Performs other duties as assigned.

Qualifications:

Must be at least 18 years of age.

Must have driver's license.

Some college experience preferred.

Experience working with individuals who have physical and/or cognitive disabilities is preferred.