



South Windsor Parks & Recreation Department Preschool Teacher/Aide

Job Details:

\$15+ an hour, must be at least 18 years old

Schedule: The preschool classes are Monday – Friday and generally operate in the 9:00 – 1:00 time frame. Schedule is flexible and based needs of the preschool program, and the employee’s availability.

Reports to: Recreation Supervisor of Child Development

Summary:

We are looking for a kind, energetic, compassionate, patient individual to join our preschool team! Responsibilities include assisting the classroom teacher in the supervision and management of the class, ensuring the safety and physical well-being of the children, and contributing to a positive classroom environment where children are encouraged to grow socially, physically, emotionally and intellectually. The ideal candidate will have a warm, nurturing and supportive attitude toward children, have knowledge of child development principals in all areas of growth for children ages 1-5, and be able to work as a member of a team to ensure continuity of programming and a high standard of quality in across all SWPRD Preschool classes.

Essential Functions:

Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. The list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.

- Planning age-appropriate projects and activities.
- Assisting the classroom teacher in supervision or management of the class.
- Ensuring safety and physical well-being of the children
- Orchestrating indoor or outdoor playtime, reading time and or sing-a-longs.
- Coordinate and supervise any lunch or snack time.

Qualifications:

Must be at least 18 years of age.

Must have driver’s license.

Some knowledge/experience with ages 1-5 preferred.